

Validated Performance Indicator (PI) Reporting Tool

General Instructions

Please note that the reporting time frame is for three fiscal years: 2017-18, 2018-19, and 2019-20

The current Accountability Agreements (AAs) between the Ministry of Children, Community and Social Services (MCCSS) and children's aid societies and Indigenous child wellbeing societies (hereafter referred to as the societies) require all societies to collect and provide to the ministry upon request, validated PI data from the existing suite of 26 provincial PIs.

The ministry is requesting validated performance indicator (PIs) results for:

- 1) Five publicly reported PIs (PI 4, PI 5, PI 9, PI 10, and PI 15).
- 2) Three fiscal years (2017-18, 2018-19, and 2019-20).

The PI data results that are provided by each society in this tool will be used to publicly report the performance of that society on the ministry website).

Data that is submitted should have already been validated through the Performance Indicator Project. The ministry will only be posting data that has been validated through this process, so that the data is reliable and comparable. Should a society submit data that is not considered valid, this data will not be posted on the ministry website.

You may wish to refer to the ***Performance Indicators Data Specification Guide*** developed by the OACAS (formerly the Performance Measurement and Management Project or PMMP) for further information and definitions of the PIs.

Societies that amalgamated during or following this time period should provide validated PIs for the legacy societies separately by completing separate templates.

What Does the Tool Consist of:

The PI reporting tool has two tabs:

- 1) The first tab provides general information about the tool, as well as completion instructions.
- 2) The second tab is the data collection tab. Validated PI data is to be entered here and comments may also be provided, if desired. The data tab should be printed for review and sign-off by the society's Executive Director and Board President (further details are provided below in the tool completion instructions).

What Validated Data Means:

"Validated" data refers to PI data that has already been validated through the PI Project.

No additional validation is required for the purposes of PI data reporting to the ministry. The societies are to report data for which validation has already been completed. The ***What is the PI Data Source*** section below indicates where the data is located.

For all PIs (4, 5, 9, 10, and 15) please only provide a data result that has been validated through the PI Project. If the data has not been validated, please leave the box blank; further explanation may be provided in the comments box.

What is the PI Data Source:

The source of validated PI data is as follows:

PI 4, 5 and 10:	OCANDS - PI Signoff Sheets (data from society case management systems / CPIN)
PI 9:	Ministry Quarterly Reports
PI 15:	Annual OnLAC-Derived Performance Indicators Report (data from OnLAC Assessment and Action Records)

Tool Completion Instructions

How to Complete the PI Reporting Tool:

- 1) **Select the name of your society** If providing data for a legacy society (i.e., for societies that have amalgamated), select the name of the society for which data is being provided.
- 2) **For each PI, provide validated data in the white boxes only.** All boxes that are not white have been locked; these boxes cannot and should not be modified. If your society is not able to provide validated data because of migration to CPIN, please enter 'CPIN' in the appropriate box.
- 3) **Provide additional information for each PI in the PI-Specific Comments column**, if desired. For example, context may be provided with respect to the inavailability of validated data for a PI or for PI results. **The provision of additional information is not mandatory** and there is no expectation that additional information be provided for each PI. The tool provides an opportunity for societies to provide comments should they wish.
- 4) **Review and verify the information.**
- 5) **Add any general comments in the comments box**, if applicable and desired. For example, further context on information from legacy systems.

How to Obtain Sign-Off:

- 1) **Print the tool and submit to the Executive Director and Board President/Band Council of your society for review and signature.**
- 2) **Ensure all other approval processes of your society are adhered to.**

How to Return the Completed PI Reporting Tool to the Ministry:

- 1) **Return the Executive Director and Board President-signed and approved PI Reporting Tool to your society's Ministry Regional Office** by providing the following two items:
 - a) Completed PI data reporting tool (Excel file);
 - b) Signed copy of the PI data reporting tool (PDF).

Validated Performance Indicator (PI) Data Reporting Tool

Society The Children's Aid Society of the United Counties of Stormont, Dundas and Glengarry
 (Please select society from the drop down menu above)

SOCIETY AUTHORIZED SIGNATURES

This document has been received and approved by the Executive Director and the Board of Directors



Executive Director's Signature

02/13/2023

Date (mm/dd/yyyy)



Board Chair's Signature

02/13/2023

Date (mm/dd/yyyy)

PUBLICLY-REPORTED PEFORMANCE INDICATORS

Indicator	Format				PI-Specific Comments
		2017/18	2018/19	2019/20	
PI 4: Recurrence of Protection Concerns in a Family after an Investigation	%	15.7%	13.3%	14.1%	
PI 5: Recurrence of Protection Concerns in a Family after Ongoing Protection Services were Provided	%	22.1%	18.4%	17.1%	
PI 9: Days of Care by Placement Type	Family based care	%	80.4%	86.0%	73.4%
	Group care	%	1.7%	0.4%	0.5%
	All other days of care	%	17.9%	13.6%	26.1%
PI 10: Time to Discharge	Within 12 months	%	75.0%	64.2%	57.9%
	Within 24 months	%	86.7%	73.6%	
	Within 36 months	%	93.3%		

PI 15: Quality of the Caregiver-Youth Relationship for Children in Care	10-15	Mean	7.1	7.3	7.0		
	16-17	Mean	6.4	5.9	6.9		
GENERAL COMMENTS							
<p>Please enter any additional comments in the space below. Information can be provided regarding the provision of information from case management systems, further</p> <p>This is the first time that we are able to provide a recurrence rate, given our organization went live December 2016. It will be interesting to compare in the future years and be able to compare to other organizations as well. In terms of the quality of the Caregiver-Youth relationship for children in care, this is dependent on many factors and more specifically on the circumstances at the time (i.e.; youth in crisis) of the AAR completion, instead of relationship over time. The results are not surprising and this is something we continue to focus on. The low percentage of youth in group care is also representative of our service delivery model, and our beliefs that children need to grow up in a family setting to achieve the best possible outcomes, leading to most youth being placed in family based care.</p>							